Salt Spring Island Reimbursement Request

Carpooling is a requirement. Only four vehicles and their drivers are paid for each trip. All youth players must be in their uniforms to receive complimentary passage. Reimbursement requests must be mailed to club within 30 days of travel. Cheques will be mailed to / or picked up by the team manager.

Date Travelled:_____ Team _____

Manager: _____ Coach: _____

Full Name of Person submitting receipt	Cost

*****original receipts must be attached*****

Authorization:_____(team manager or coach)

Prospect Lake Soccer Club
Box 5000
106 - 4480 West Saanich Rd.
Victoria, BC V8Z 3E9

For official use only

Name	Cheque Number