

# PLSC Team Travel Expense Claim Form

Prospect Lake Soccer Club  
 P.O. Box 5  
 106-4480 West Saanich Rd  
 Victoria, BC  
 V8Z 3E9  
<http://www.plsc.org>

The Prospect Lake Soccer Club will provide financial assistance to the Club's youth teams traveling to participate in BC, Coastal Cup, and Island cup games. The level of funding is at the discretion of the Club Executive and may vary from year to year depending on available funding. This Expense Form must be submitted to the Club Executive for approval for funding. The cost of food will not be subsidized, nor will any additional expenses such as tolls, vehicle maintenance or repairs.

The number of people funded shall be the number of youth players travelling, plus 4 adults.

For adult teams the number of players will be the funded number.

Team Rosters **must** be submitted.

All travel expenses **must** be submitted within 30 days of travel.

All receipts **must** be provided.

Green areas to be filled out by the team representative and supported with receipts. Alteration of any of the formulas or "non green" cells will result in an automatic disqualification from funding consideration.

<b>Ferry Rates (June 18/2018)</b>	<a href="http://www.bcferries.com/fares/">http://www.bcferries.com/fares/</a>
Ferry Fee	\$17.20
Ferry Vehicle	\$57.50

Date(s) of Game(s):	Location of Game:

Lower Mainland				
# of Players +4		Submitted	Reimbursed	Rate
	# of Players + 4			\$4
# of Vehicles	Ferry Player Costs + 4			50%
	Ferry Vehicle Costs (up to 4)			
Accommodation Cost	Accommodation (4 people per room)			50%
				(to a max of \$2000)
<b>Total:</b>				

Kelowna				
# of Players +4		Submitted	Reimbursed	Rate
	# of Players + 4			\$18
# of Vehicles	Ferry Player Costs + 4			50%
	Ferry Vehicle Costs (up to 4)			
Accommodation Cost	Accommodation (4 people per room)			50%
				(to a max of \$2000)
<b>Total:</b>				

Kootenay/Interior				
# of Players +4		Submitted	Reimbursed	Rate
	# of Players + 4			\$25
# of Vehicles	Ferry Player Costs + 4			50%
	Ferry Vehicle Costs (up to 4)			
Accommodation Cost	Accommodation (4 people per room)			50%
				(to a max of \$2000)
<b>Total:</b>				

Prince George				
# of Players +4		Submitted	Reimbursed	Rate
	# of Players + 4			\$32
# of Vehicles	Ferry Player Costs + 4			50%
	Ferry Vehicle Costs (up to 4)			
Accommodation Cost	Accommodation (4 people per room)			50%
				(to a max of \$2000)
<b>Total:</b>				

Nanaimo				Campbell River			
# of Players + 4	Submitted	Reimbursed	Rate	# of Players + 4	Submitted	Reimbursed	Rate
			\$5				\$9
<b>Total:</b>				<b>Total:</b>			

Courtenay/Comox				Port Alberni			
# of Players + 4	Submitted	Reimbursed	Rate	# of Players + 4	Submitted	Reimbursed	Rate
			\$8				\$7
<b>Total:</b>				<b>Total:</b>			